



Overview of timeline for Step-back Trainers and Step-back Practitioners

1. Positive Eye delivers the **Step-back** Train the Trainer course. **Step-back** Trainers deliver the **Step-back** Practitioner's course
2. Initially **Step-back** Trainers attend the three day **STEP-BACK TRAIN THE TRAINER** course. This course supports the trainers to:
 - Understand the two day **Step-back** Practitioner's course,
 - Learn how to be a **Step-back** Trainer
 - Understand the role of the **Step-back** Trainer
3. **Step-back** Trainers complete a workbook during the 6 month (approximate) course period.
4. **Step-back** Trainers are responsible for marking the workbooks and for supporting the **Step-back** Practitioners during the course

Approx timeline	Step-back Trainer's Timeline (approx 6 – 8 per cohort of trainers to be trained by Positive Eye, Trainers should be senior ALN practitioners)	Step-back Practitioner's Timeline (approx 2 – 6 practitioners to be trained in initial cohort by the Step-back Trainer, a mix of ALNCO's, teachers and teaching assistants)
Month 1	Attend two day face to face Step-back Train the Trainer course	
Months 2 - 5	Complete the Trainer workbook Hand in workbook at two specified times during the course for formative feedback by Positive Eye.	Attend two day Step-back Practitioner's course led by the Step-back Trainer Complete Practitioner's workbook Hand in workbook at two specified times during the course for formative feedback by Step-back Trainer Complete Learner's Voice Case Study
Month 6	Attend day 3 of face to face Step-back Train the Trainer course. Complete final tasks and hand in workbook for summative feedback	Hand-in completed workbook and case study for summative feedback and final marking by Step-back Trainer

	<p>and marking by Positive Eye</p> <p>On successful completion of the course and achieving a Pass, Step-back Trainers will receive a Certificate of Recognition, awarded by Positive Eye Ltd</p>	<p>On successful completion of the course and achieving a Pass, Step-back Practitioners will receive a Certificate of Recognition, awarded by Positive Eye Ltd</p>
Ongoing	<p>Attendance at annual moderation meeting</p> <p>Moderation is coordinated by Positive Eye and an external moderator</p> <p>Step-back is a whole school approach, Step-back Trainers will also be expected to deliver raising awareness training to participating schools</p>	